

**NORTH CENTRAL ESD  
REGULAR BOARD MEETING  
July 7, 2016**

The North Central ESD Board of Directors met in regular session in the NCESD Conference Room, Thursday, July 7, 2016.

**Attending**

P—Jim Doherty-June 2017, Chair  
P—Amy Derby-June 2019 – Via Phone  
P—Jeremy Shull-June 2017  
A—Kristen Neuberger-June 2019  
P—Sarah Rucker-June 2017  
P—Robert Waltenburg, Superintendent  
P—Kim Domenighini, Bus. Mgr.

**Visitors:**

**CALL TO ORDER**

Jim opened the Board Meeting at 6:08 p.m.

**Public Input: None**

**MINUTES**

The minutes from the June 16, 2016 regular board meeting were distributed for review via email June 30, 2016. A correction from the June 16, 2016 minutes is there is no health insurance increase in cap for the 2016-17 year.

**Motion**—Sarah, seconded Jeremy, to approve the minutes.

**VOTING**—*Unanimously approved.*

**REPORTS**

**Fiscal Receipts and Claims**

The financial report detailing revenue and expenditures for the period ending July 7, 2016 was distributed for review.

**Motion**—Sarah, seconded Amy, to approve the financial report.

**VOTING**—*Unanimously approved.*

**Old Business:**

**POLICIES**

- Robert went through the policies that he sent out:
  - **GBM, BGMA, GCBDC/GDBDC-AR, GCDA/GDDA-AR, GCDA/GDDA, IGDF, IGDF-AR, JFC, JG, JHCDA, JHCD/JHCDA-AR.**
- GBM - changes the language of our complaint for staff to include language in the Oregon Revised Statutes for whistleblowers to have protected status.
- GBMA- adds a new policy regarding whistleblowers per the Oregon legislature
- GCBDC/GDBDC-AR - gives us a form to use when someone wants to take leave because of domestic violence, harassment, sexual assault or stalking.
- GCDA/GDDA and the AR - because we had adopted version 1 of the policy, we need to readopt for the changes - the Employment Department is no longer responsible for these checks, but rather the Oregon Department of Education, Child Care Division.
- IGDF and the AR – revised to include State and Federal Smart Snack guidelines.

- JFC and JG – includes language to expand discipline times to include traveling to and from school, as well as field trips.
- JHCD/JHCDA and the AR - now allows schools to administer medication to children in severe adrenal crisis.

**Motion**—Jeremy, seconded Sarah, to approve the policies that were presented.

VOTING—*Unanimously approved.*

**New Business:**

**Housekeeping Recommendations**

The board reviewed the recommendations for housekeeping items for 16-17.

**Housekeeping Items – Designate for 2015-2016**

- IDEA Fiscal Manager (*Robert Waltenburg*)
- Chief Administrative Officer (*Robert Waltenburg*)
- Authorization to Sign Checks/Custodian of Funds (*Robert Waltenburg, Kim Domenighini, Dawn Lathrop*)
- Budget Officer (*Robert Waltenburg*)
- Business Manager (*Kim Domenighini*)
- District Auditor (*Accuity LLC, Certified Public Accountants, PC*)
- Insurance Agent of Record (*Wheatland Insurance Center*)
- Official District Newspaper (*The Times—Journal*)
- Depositories for District Funds (*Bank of Eastern Oregon, Oregon State Treasury*)
- Set Borrowing Limit/Authorize Interfund Loans (*\$1,000,000 upon majority vote of Board*)
- Government Crime Policy (*\$100,000 – covers all employees*)
- Set Meeting Dates/Times/Location (*6-8 times yearly – 1<sup>st</sup> Thursday - 6 pm*)

**Motion**—Sarah, seconded Amy, to approve the Housekeeping Items.

VOTING— *Unanimously approved.*

**RESOLUTION TO APPROVE ONE TIME DISBURSEMENT**

**OPK GRANT 1617-1**

North Central ESD has resolved to receive the additional funding in the amount of \$7,077.00 to be used to provide Early Childhood Education Professional Development.

**Motion**—Amy, seconded Sarah, to accept 1617-1 Adopting the Resolution to approve one-time disbursement of the OPK Grant as presented.

VOTING—*Unanimously approved.*

**OFFICERS**

**Motion**—Jim, seconded Sarah, to nominate Amy to be Chairman for the 2016-17.

VOTING—*Unanimously approved.*

**Motion**—Sarah, seconded Jeremy, to nominate Kristen to be V. Chairman for the 2016-17.

VOTING—*Unanimously approved*

## **SUPERINTENDENT REPORT**

- The two certified staff will be North Central ESD employees and the two classified employees will be Sherman Co. employees and the MOU will be a three-year agreement. One of the classified staff is very upset and is working with her OSEA rep to see if there can be something done with the hours that she will be working. She is receiving the same hourly rate of pay for 2016-17 but her hours worked will drop considerably since they don't pay their classified staff for in-service days. The pay for 2017-18 may change also since they don't have to pay the same rate as what she was getting paid at the ESD after the second year.
- Sherman School District will be going with Ninenet for their internet provider. It was a very quick cut-over, but Robert is not sure how things are going to work since the tech department can't go behind the scenes to work out any problems that could come up now.
- Sherman County Courthouse will not be using our tech support for 2016-17.
- Robert had a good conversation with Judge Thompson regarding the tax base on how the State School Fund works for the ESD and our school districts.
- The new SLPA will start in January to replace Colby Garth (current SLPA in Wheeler County schools) while Colby finishes her SLP schooling.
- Robert has re-advertised for the tech position.

## **ADJOURNMENT**

With no further business, the meeting was adjourned at 6:31 p.m.

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AMY DERBY, CHAIR

KIM DOMENGIHINI, BUS. MGR.